

**SHORT TERM TENDER NOTICE**

For Round the clock Operation & Comprehensive Annual Maintenance  
For 2 x 200KLD Fluidised Media Reactor(FMR) Sewage Treatment  
Plant of ION EXCHANGE (INDIA) LTD. at  
Indian Institute of Information Technology, Allahabad

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# भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament  
Deoghat, Jhalwa, Allahabad-211012 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref. No. : IIIT-A/DR(S&P)/340/2016  
Date : 21/11/2016

## Limited Tender Notice

Sealed tenders are invited from ION Exchange (India) Ltd. OR their authorized service providers for and on behalf of IIIT-A under two bid system for **Round the clock Operation and Comprehensive Annual Maintenance of FMR Based Sewage Treatment Plant of M/s ION Exchange (India) Ltd.** installed at Indian Institute of Information Technology- Allahabad.

The detailed specifications and terms & conditions are given in **Annexure I, II, III & IV**. The "Technical and Commercial Bids" in two separate sealed envelopes addressed to the Deputy Registrar (S&P), IIIT-Allahabad upto **28/11/2016 at 12:00 Noon**. Tender duly sealed may be dropped in the tender box placed in the office of the Deputy Registrar (S&P). The technical bid received in prescribed proforma will be opened in the presence of the tenderers, or authorized representatives interested to be present, on **28/11/2016 at 03:30 P.M.** The Financial bids of technically qualified tenderers will only be opened after technical evaluation by the Technical Committee. The representatives should bring the authorization letter from their authorized signatory for attending the process of tender opening. The tender document may be obtained on non refundable payment of Rs.1500/- (One Thousand Five Hundred Only) as tender processing fee from the counter at Jhalwa Campus, Allahabad. It can also be downloaded from the Institute web site www.iiita.ac.in and be submitted along with Rs.1500/- of tender processing fee in form of DD.

(Dr. Seema Shah)  
Deputy Registrar (S&P)

### Copy to:

- Hon'ble Director for kind information.



## **INSTRUCTIONS TO BIDDER**

Bidder is requested to read carefully the following and comply :

1. These instructions are over and above the instructions contained in the enclosed set of tender documents.
2. Bidder must fill the letter of Undertaking and Declaration Proforma complete in all respect.
3. Bidder must quote their rates exclusive of all taxes and duties. Taxes applicable may be quoted separately giving full details.
4. Bidder must sign in each and every page of the enclosed tender documents and submit the same in sealed cover superscripting the NIT No. name of work, bid opening date and EMD particulars.
5. The EMD should be in a separate envelop and annexed with the tender with suitable superscripted on envelop.
6. In case of acceptance of the bid, the successful bidder/bidders must enter into a contract agreement on Non-Judicial Stamp Paper valuing Rs. 100/- within seven days from the issue of the Detailed Award Letter/ work order.
7. Rates shall be quoted both in figures and in words in clear illegible writing. No overwriting is allowed. All scoring and cancellations should be countersigned in full by the tenderer. In case of illegibility the interpretation of the Tender Committee shall be final.
8. Quoted rate should be valid at least for 03 months from the date of opening.
9. All figures etc. must be in English Language only.
10. The lowest rate will not be the basis of claim to get the order.
11. The firms/companies that were black listed at any stage need not to apply.
12. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
13. Director, Indian Institute of Information Technology, Allahabad will be the sole arbitrator of all the disputes and his decision will be binding on both the parties.
14. Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this tender notice.
15. Completion period shall be 36 months from the date of award of work and can be extendable for further 24 months depending upon the satisfactory performance of the firm and with mutual agreement.
16. Defect liability period shall be 2 months after the expiry of the contract.
17. Any conditional tender will not be accepted.
18. All disputes are subject to jurisdiction of Allahabad.

**Contractor Signature**

### 1. Qualifying / Eligibility criteria along with terms & Conditions:

1. It is a specialized job, the preference will be given to the firm M/s Ion Exchange (India) Ltd.
2. Only an authorized service providers of Ion Exchange (India) Ltd. can participate with the authorization certificate by the M/s ION Exchange (India) Ltd.
3. It is mandatory for the participant to submit the following document.
  - a. Copy of Registration Certificate.
  - b. Copy of service tax registration certificate from the office of customs & Central Excise department.
  - c. Copy of valid P.F. & E.S.I. Registration
  - d. Copy of PAN /TAN, etc as applicable.
  - e. Copy of Audited Profit and Loss for last 3 years.
  - f. Detailed experience certificates for last 3 years related to total water and waste water solutions or operation and maintenance of all types of STP/WTP and ETP.
3. The tenderer shall submit a declaration that, the price/rate submitted is "UNCONDITIONAL"
4. The Earnest money should be deposited in the form of crossed DD/Banker's cheque drawn in favour of Indian Institute of Information Technology-Allahabad, payable at Indian Overseas Bank, Allahabad.
5. Tenders not accompanied with EMD or EMD not being in the requisite form shall not be considered and rejected. EMD of successful tenderer shall be retained and dealt as per the contract; while EMD of unsuccessful tenderer shall be refunded in due course without any interest.
6. The tenderer shall submit the original tender document duly signed and stamped on each paper as a token of acceptance of all terms and conditions and scope of work as given.
7. The rates in the tender shall be valid up to 90 days from the date of opening of the tenders. The rates shall be inclusive of service tax/trade tax etc as applicable during the contract period. Any increase or decrease in statutory payments during the contract period will be reimbursed / deducted by the Institute on production of evidence.
8. The Security Deposit shall be 10% of the contract value and shall be deposited as performance bank guarantee/ interest free FDR and the EMD deposited will be adjusted in the security deposit if desired by the contractor or else will be returned back to the successful bidder.
9. The payment will be made on six monthly basis after the submission of the bill. The deduction of TDS etc will made as per rules and rates applicable.
10. Agency will pay their employee wages from 1<sup>st</sup> to 10<sup>th</sup> of every month in the presence of Engineering in charge.
11. The Institute reserves the right to accept or reject any or all the tenders, wholly or partly without assigning any reason whatsoever.



12. The period of Contract shall be 36 months from the date of start. However, Institute will have right to terminate the contract by giving one month notice or increase the duration as per Institute's requirement.
13. If any damage is done to the Institute's installation by the Contractor's Labours, the same shall be recovered from the Contractor. Therefore proper care must be taken and experienced /qualified persons should be deputed on the job to ensure safety of the man and materials. The suitable penalty shall be imposed on any misconduct default, damages caused to the Institute due to negligence of contractor.
14. All disputes or difference what so ever arising between the parties out of relating to this contract or breach there off shall be settled by Director, IIIT-A, who will decide the dispute and whose decision shall be final and binding on both the parties. Regarding jurisdiction of court, the Allahabad court will have jurisdiction.
15. Force majeure conditions shall be applicable.
16. In addition of above terms and Conditions, general conditions of Electricity act and safety rules, manpower deployment rules etc will be applicable.
17. The detailed scope for work is as per **Annexure- ( IV )**



**Technical Bid**

**(On letter head of the Firm & in a separately sealed envelope)**

**PROFORMA FOR APPLICATION**

2. Name of the firm: - .....
3. Address of the firm :-.....  
.....
4. Phone Number (With Code):- .....
5. Proprietor's name: - .....
6. Address of Proprietor: - .....
7. Proprietor's Phone No. :- .....
8. Details of the firm:-
- (a)Date from which the firm is operating: - .....
- (b)Turnover of the firm during: - FY 2013-14 (Rs.).....  
FY 2014-15 (Rs.).....  
FY 2015-16 (Rs.).....
- (Please attach documentary evidence)**
- (c) PAN No. :- .....
- (d) TIN No. :- .....
- (e) Service Tax Registration No. (If any):-.....

**9.Tender Processing Fee:** An amount of Rs. 1,500/- (Rs.One Thousand Five Hundred Only) of tender (non refundable) is to be paid cash or DD payable in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad**.

**10.E.M.D.:** The tenders should be accompanied in a form of a **Demand Draft/FDR** in favour of **Indian Institute of Information Technology Allahabad** payable at **Allahabad** (Any bid without EMD will not be considered). EMD should be enclosed with the Technical Bid document in a separate envelop. The EMD/FDR will be returned to the unsuccessful bidders within 15 days and to the successful bidders after submission of full Security Deposit in the shape of FDR or Bank Guarantee. EMD may be adjusted against security deposit if desired.

**Amount of EMD as below:**

Sl. No	Description	EMD Amount	DD No./FDR Date
1.	Round the clock Operation & Comprehensive Annual Maintenance for 2 x 200KLD Sewerage Treatment Plant Fluidized Media Reactor(FMR) based Technology, Fully Automatic Package Installed at Indian Institute of Information	<b>Rs.25,000/-</b>	



**Annexure-II**

**Financial Bid**

**(On letter head of the Firm & in a separately sealed envelope)**

<b>Sl. No.</b>	<b>Description of items</b>	<b>Unit</b>	<b>Qty.</b>	<b>Unit Rate</b>	<b>Amount (Rs.)</b>
1.	Charges for Operation and Comprehensive Annual Maintenance Services of FMR Based Sewage Treatment Plant of ION Exchange (India) Ltd. installed at Indian Institute of Information Technology- Allahabad Detailed list of equipments is enclosed as <b>Annexure -A and scope as Annexure-IV</b>	Sets	2.0		
<b>Total Charges (Part A) Rs.</b>					

In words:



## ANNEXURE - A

### List of equipments of 2 x 200LKD FMR Based Sewage Treatment Plant, Installed at IITA

Sl. No.	Description of Items	Unit	Quantity
1.	Package Sewage Treatment Plant using Fluidised Media Reactor (FMR) Technology of Capacity 200KLD having Design flow 8.10 Cubic Metre per hour and operating for 24Hours of Ion Exchange (India) Ltd.	Set	2.0
2.	Bar Screen Chamber (civil construction) having 10mm screen of IEI	No.	1.0
3.	Equalization Tank (RCC underground construction)	No.	1.0
4.	Raw Sewage feed pumps of designed capacity 200 cubic metre/day, 8.33 cubic metre /hour, head 10 mwc, Suction head 2 mwc, Motor, 3HP and 2900 RPM, Centrifugal non-submersible type . Make Johnson/Kirloskar/Equivalent	No.	4.0
5.	FMR (Reaction Tank 1 + Reaction Tank2 + Lamella Zone + Chlorine contact tank) Tank with Media (M.S. Construction) with One lot of diffusers, Total no. of Lamella Plates - 1 Lot, Size of FMR is 11.6M X 2.5M and height 2.5M, Volume of FMR Media is 4 Cubic Metre.	No.	2.0
6.	Air Blower of designed capacity 250 cubic metre/hrs. and head 0.37 Kg/sq cm, Make Everest/Equivalent	No.	4.0
7.	Filter Feed pumps of designed capacity of 200 Cubic Metre /Day, 8.5 Cubic metre /Hr. , Head 20M, Motor 3.0HP and 2900 RPM, Centrifugal non-submersible type , Make - Johnson/ Kirloskar/Equivalent	No.	4.0
8.	Sludge Holding Tank 200KL(Civil Construction )	No.	1.0
9.	Chlorination Zone (should have 30 minutes residence time) having chlorine dosing system (10-50PPM @100% Conc. NaOCl), Dosing Tank (HDPE) Capacity 100Litres, Pump capacity 6.25 LPH and Chemical required per day @ 5% conc. is 20 Kg.	No.	2.0
10.	Multigrade Sand Filter of Model MGF -1000 of Dia 1000mm having back wash flow rate 20 Cubic Metre/hr.	No.	2.0
11.	Activated Carbon Filter model ACF-1400 of Dia 1400mm having back wash flow rate 10 Cubic Metre.	No.	2.0
12.	Set of necessary valves, Instruments, gauges, piping etc. of crane/eqv. H Guru / Eqv. Jindal /Eqv. respectively	Lot	2.0
13.	Electrical Control Panel having MCC for the following drives		
a.	Sewage Transfer Pumps		
b.	Blowers	Set	2.0
c.	Mud feed Pumps		
d.	Dosing pumps		
14.	Treated Water Collection Tank( RCC under ground Constructed)	No.	1.0



## Annexure-III

### GENERAL TERMS AND CONDITIONS OF THE TENDER

1. **Bid:** The tenders are to be submitted in two part viz. "Technical Bid" and "Commercial Bid" in two separate sealed envelopes separately. The commercial bid will be opened only after acceptance of "Technical Bid".
2. Based on the evaluation of the technical bid submitted by the tenderer, the Committee would shortlist, the tenderers. The short listed tenderers may be asked to make a presentation after opening of the technical bid before the committee if, required.
3. **Price Basis:** Rate should be quoted F.O.R. destination at IIIT-A, Deoghat, Jhalwa, Allahabad.
4. **Security Deposit :** The firm whose tender be accepted, 10% of the total annual amount will be made by them against security deposit in the form of DD/ Bank Guarantee for the period of one year.
5. The EMD will be forfeited if the contractor fails to commence the work as per letter of Award.
6. **Payment:** Payment for the operation shall be made on sixth month basis within 15 days after satisfactory report & recommendation of Engineer in-charge.
7. The vendor will be required to submit proof of payment of minimum wages applicable for Central Government offices to the deployed manpower.
8. The rates should be quoted in Indian rupees. Only unit prices are to be quoted both in digits and in words. In case of a discrepancy in the two, quoted rates in words will be taken as valid and final.
9. **Taxes:** The unit rates should be quoted exclusive of all taxes, duties, levies, freight, insurance etc., which may be given separately indicating the nature of taxes charged. Rates for additional/optional features should be quoted separately. This may be considered separately by the committee.
10. The Contractor, who will be awarded, will have to enter into agreement with IIIT-A within 7 days of Letter of acceptance. The agreement is to be executed on adequate stamp paper. Cost of stamp paper will be borne by the contractor.
11. Each tenderer should clearly specify that the tenderer agrees to abide by the conditions of this tender document on their printed letter head indicating here on Sales Tax Registration, FAX, Email, Telephone numbers
12. Quoted rate should be valid at least for 03 months.
13. The lowest rate will not be the basis of claim to get the order.
14. The firm/company's black listed at any stage need not to apply.
15. All pages of the tender documents are to be signed and stamped by the tendering firm.
16. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject

or accept any tender.

17. Director, Indian Institute of Information Technology, Allahabad will be the sole arbitrator of all the dispute and his decision will be binding on both the parties.
18. Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this tender notice.
19. Tender/Quotation should be addressed to Director Indian Institute of Information Technology, Allahabad.
20. All disputes are subject to Jurisdiction of Allahabad.

**For any query pertaining to this bid correspondence may be addressed to:**

**Dr. Seema Shah**  
**Deputy Registrar (S&P)**  
**IIIT-Allahabad, Jhalwa, Campus**  
**Phone : +91 0532-2922217, 2051**  
**E-mail: [info.purchase@iiita.ac.in](mailto:info.purchase@iiita.ac.in)**

**Deputy Registrar (S&P)**

Certified that the information in the proforma is true. I/We agree to the contents of terms & condition of the quotation/tender.

.....

**Seal and Signature of the Proprietor/Authorized Representative**





**SCOPE OF WORK FOR COMPREHENSIVE MAINTENANCE AND  
OPERATION OF STP INSTALLED AT IIIT-ALLAHABAD**

1. Scope of Comprehensive Maintenance & Operation comprises all inclusive activities related with checks, repair, cleaning, servicing, replacement ( Preventive as well corrective) of the entire installation as per Annexure-A forming part of Bid documents for its trouble free and satisfactory operation, functioning round the clock and year round. It will cover adequate provision of complete range of infrastructure related men, means and materials required for operation and maintenance of the installation.
2. The contractor will keep the system updated all the time with regard to all the Electro mechanical equipments, operating devices and civil construction. He will maintain proper record( Log book as well as printout if required) of daily status of the installation and also faults/troubles developed and remedial steps taken. He will also maintain records of the performance data and its analysis obtained from the print out and will predict any special action required on the part of owner (IIIT-Allahabad) at any stage to keep the system healthy and updated. The agreed amount for the Annual Operation and Maintenance contract will cover all expenses related with around the clock deployment of technical personnel by the contractor and provision of spares/consumables OR any other material Or Components Or Equipments as a whole which may be required for rectification of any faults and satisfactory functioning of the system as per the guidelines of M/s ION Exchange (India) Ltd..
3. The contractor will submit daily status of the installation to the Engineer- in- charge next morning and weekly, fortnightly and monthly reports within two days expiring of the week, fort night OR the month. Any restrictions received by the Engineer- in- Charge will be immediately and fully complied with by the contractor without any delay.
4. The contractor will guarantee an uptime 99.99% for the system as per UP Pollution Control Board rules. In case of any short fall, he will be responsible to pay the penalty if any imposed by UP Pollution Control Board. The contractor will also be responsible for getting the discharge tested at inlet and outlet level at regular intervals ( Six monthly) at his own cost and will submit the report to the Engineer- in- Charge of IIIT-Allahabad.
5. For any planned shutdown for repair or maintenance, the contractor will obtain the prior permission of the Engineer- in- Charge. For all preventive maintenance contractor will submit the monthly schedule to the Engineer-in- charge at least one week advance.
6. The contractor will deploy, trained and experienced staff fully conversant with the functioning and design of the installation covering civil construction as well as electro mechanical equipments and layout as detailed in bid.
7. The contractor will be fully responsible for any consequential damages in case failure of the system.
8. Labour, repairs or replacement of the system components shall be the responsibility of the contractor at no cost of IIIT-Allahabad during this comprehensive , Operation and maintenance period.



9. All equipments that required repair/replacement shall be immediately serviced, repaired OR replaced as approved brand by Engineer-in-charge. All replacement, parts and labour shall be supplied promptly without any cost to IIIT-A.
10. In case any theft during the tenure of the contract, the agency shall be fully responsible for the same and losses due to theft shall be recovered from subsequent bill of the contractor.
11. In case damage to the property of IIIT-A due to negligence of the agency persons, manpower, the agency shall have to make good the losses suffered by IIIT-Allahabad, failing which the loss shall be recovered from the subsequent bill of the agency.
12. The scope of Electrical annual maintenance includes all cable from panel, checking and tightening the end termination, check IR value and continuity, check meter zero error and take corrective action, if required. Panel instruments, check the termination of connections, check functioning of the instrument, Calibrate the instrument and repair/replace if required. Electrical system including electrical panel for all the equipment in bid including all the switchgear, cables, control wiring, multifunction meters etc.
13. The scope of Mechanical annual maintenance work includes: Alignment, lubrication, tensioning of all devices and rotating parts as required time to time as per the details in the installation manuals of relevant IEI ltd. Provisions. Dismantling and assembling of equipments items as required, cleaning and flushing of pipe lines and filters, dismantling, servicing and refixing of valves.
14. The contractor shall provide the house keeping and keep the Plant area in a neat and clean condition.
15. The contractor shall provide the adequate manpower. Minimum one supervisor in general shift-6 day/week, two operators & two helpers/ unskilled , deployment of one service engineer/instrument engineer for inspecting the existing plants on monthly visit basis, and accordingly the report to be submitted by him to Engineer-in-charge.
16. The contractor shall provide the sludge disposal services along with all required chemicals (Chlorine) and replacement of filters, media etc. as per the recommendations, guidelines and norms of M/s ION Exchange (India) Ltd.
17. The contractor shall provide the valid identity card to the persons deployed by him with due verification by the competent authorities and provide the details to the Engineer-in-charge. Any change in deployment will also to be updated.





## FORM-1

### Details of the similar works in Hand

(On the letter head of the firm)

Sl. No.	Name of Customer	Description of work	Date of		Remarks
			Start	completion	

**Sign and Seal of Contractor**

## FORM-2

### List of work related Equipment, Machinery and tools tackles etc immediately available with the Bidder for use on this work.

(On the letter head of the firm)

Sl.No.	Description	Function/Purpose	Remarks

**Sign and Seal of Contractor**

## FORM-3

### Details of technical personnel with the bidder who will be deployed for this work

(On the letter head of the firm)

Sl.	Name of person	Whether working in Field or in Office	Mode of employment & Experience	Period for which the person is working with the Bidder	Remarks

**Sign and Seal of Contractor**



## Proforma of Letter of Undertaking

(To be executed on non-judicial stamp paper of value Rs.100/- & to be submitted by the tenderer along with the tender)

**To,**

**The Director,  
Indian Institute of Information  
Technology Devghat Jhalwa, Jhalwa  
Campus Allahabad**

**Dear Sir,**

1.0 11/\* We have read & examined the following bid documents relating to

- 1.1 Notice Inviting Tender..... dt .....
- 1.2 Conditions of contract ..... at IITA  
containing sections 'Notice Inviting Tender' & All Conditions of Contract.
- 1.3 Special Conditions of Contract.
- 1.4 Drawing Nos. as mentioned in the BOQ and attached drawings.
- 1.5 Technical Specifications

\*I/ \*We hereby submit our tender and undertake to keep our tender valid for a period of 90 days for the date of opening of tenders i.e. upto / .....

\*I/ \*We hereby further undertake that during the said period \*I/\* We shall not vary / alter to revoke my / our tender during the validity period of tender.

This undertaking is in consideration of IITA agreeing to open the tender, consider and evaluate the same for the purpose of award, in terms of provisions of tender documents. Should this tender be accepted, \*I/ \* We also agree to abide by the fulfill and comply with all the terms and conditions and provisions of the above mentioned tender documents.

### **Signature alongwith seal of the Company**

Duly authorized to sign the tenderer on behalf of the contractor

Name:

Designation:

Witness:

Name of Co. (Block Letters)

Signature:

Date:

Date:

Postal Address:

Name & Address:

Telegraphic /Telex No:



(\*) Strike out whichever is not applicable



**PERMANENT ACCOUNT NUMBER OF BIDDER**

The bidder is advised to take his Permanent Account Number (PAN) from the Income Tax Department, if not taken so far, may please furnish the same. In case the application has been furnished and PAN not allotted so far, the declaration to this effect may also be furnished in the Bid in the following format:-

Our PAN is:.....

Or

We have applied for PAN to income Tax Deptt. on and the PAN is awaited

Or

We shall apply for PAN by

**OBSERVANCE OF LABOUR LAWS AND CONTRACTORS LIABILITY**

1. The contractor shall comply the provisions of all labour laws applicable and in particular comply with provision of the contract (Regulation and Abolition Act, Minimum Wages Act, Workman's Compensation Act. Etc.)
2. Under the Provisions of any law or by an order of the Competent Authority/Court, in respect of this contract or labourer so supplied, the Management of IIIT-A shall have right to deduct such amount from the bills/security deposit or otherwise recover from the contractor. The contractor shall be responsible to reimburse such amount to IIIT-A on demand and without any demur, reservation, contest or protest.
3. The contractor shall at all time indemnify the IIIT-A against all claims, damages or compensation under provisions of payment of wages act? 1946, Minimum Wages Act, 1948, Employers Liability Act, 1938. The workman's compensation Act, 1923, industrial Dispute Act, 1946 and the Maternity Benefit Act, 1961 or any modifications there in or any other law relating thereto and rules made there under from time to time or as a consequence of any accident or injury to any workman or other persons in or about the works, whether in your employment or not save any except where such accident or injury has been resulted from any act of Corporation, his agents or servants & also against ail costs, charges & against all sum or sums which may with your consent be paid to compromise or compounds any such claim. Without limiting the obligations and liabilities as above provided you shall insure against all claims, damages or compensations payable under the workman's compensation Act, 1923 or any modification thereof or any other law relation thereto.
4. The contractor shall prove to engineer-in-charge from time to time that contractor has taken out all the insurance policies referred to above and have paid the necessary premiums for keeping the policies alive.
5. The aforesaid insurance policy/policies shall also show IIIT-A as assured beneficiary along with the contractor.
6. The aforesaid policy/policies shall provide that they shall not be cancelled till the in charge of the contractor has agreed to their cancellation.



**DECLARATION**  
**(Regarding ownership and/or employment of IIIT-A Employees)**

No: IIITA/DR(S&P)/AC/O&M/ /2016 dt : . .2016

To be filled in by the tenderer, signed and submitted along with tender papers.  
 I/We hereby declare that I/we or Partners or Directors of our concern do not have any such person under my/or employment who has retired/resigned/ removed / dismissed from IIIT-A during the last two years.

I/We hereby declare that I/We or partners or Directors of our concern have the following under my/our employment who has/have retired/resigned/removed/dismissed from IIIT-A during the last two years.

SI.	Name of Person	Date of leaving	Reasons for leaving IIIT-A

I/We hereby declare that I/We or partners of directors are not related to any employees of IIIT-A  
 OR

I/We hereby declare that the following persons employed in IIIT-A and any other IIIT-A Project/Station are related to me/us for partners or directors of our concern as per details indicated.

SI.	Name of Person	Designation and Name of project or Office of IIIT-A	Relationship

NOTE: The near relative shall include wife, husband, parents and Grand Parents, children and Grand Children, Brother And Sister, Uncles, Aunts and Cousins and their corresponding in-laws.

(SIGNATURE OF TENDERER)

NAME

WITNESS SIGNATURE:

NAME :  
 PLACE :  
 DATE :

Note:

1. Please tick whatever is applicable and delete/cut whatever is not applicable
2. Please attach extra sheet if necessary





**AGREEMENT**

An agreement made this on \_\_\_\_\_ day of \_\_\_\_\_ between Dy. Registrar (S&P), Indian Institute of Information Technology, Allahabad \_\_\_\_\_ (herein referred to as Employer) of the part and M/s \_\_\_\_\_ (herein referred as the Contractor of the other part).

Whereas in response to call for tender for the \_\_\_\_\_ as per tender paper at \_\_\_\_\_ hereto contractor has submitted a Tender as per Annexure 'A' hereto and whereas the said Tender of the contractor has been accepted the total estimated contract value of Rs. \_\_\_\_\_ as per copy of letter of acceptance of Tender No. \_\_\_\_\_

Dated \_\_\_\_\_ completed with enclosures at the accepted rates and agreed deviations from Tender Papers as per annexure hereto. Now this agreement witness that consideration of premises and the payment to be made by the Employer to the contractor provided for herein below the contractor shall supply all equipments and materials and executed and perform all works for which the said Tender of the contractor has been accepted strictly according to the various provisions in Tender papers hereto and upon such supply execution and perform to the satisfaction of the Employer, the employer shall pay to the contractor at the several rates accepted as per the said annexure and in terms of provisions herein.

In witness whereof the parties have here unto set and subscribed their respective hands and /or seals the day and years respectively mentioned against their respective signatures.

Signed and delivered at \_\_\_\_\_ by Sri \_\_\_\_\_

For and on behalf of M/s \_\_\_\_\_ the contractor within named in the presence.

**(Authorized Signatory)**

Witness:

1. Signature  
Name in Block Capitals \_\_\_\_\_  
Address \_\_\_\_\_
  
2. Signature  
Name in Block Capitals \_\_\_\_\_  
Address \_\_\_\_\_

Signed and delivered at \_\_\_\_\_ by Sri \_\_\_\_\_

Dy. Registrar (E), Indian Institute of Information Technology, Allahabad in the presence of:

**Dy. Registrar (S&P)**

Witness:

1. Signature  
Name in Block Letter \_\_\_\_\_  
Address \_\_\_\_\_
  
2. Signature  
Name in Block Letter \_\_\_\_\_  
Address \_\_\_\_\_

